

# 國際大使命教會附屬幼兒教育中心

## United Christian Education Center

16152 Gale Ave., Hacienda Hts., CA 91745

TEL: (626) 336-3334 EMAIL: ucecenter@gmail.com

### FINANCIAL AGREEMENT

I agree to pay a tuition of \$\_\_\_\_\_ on the first of each month.

New student upon registration and every new school year, there will be a \$\_\_\_\_\_ registration fee, \$\_\_\_\_\_ deposit, \$\_\_\_\_\_ uniform, and \$\_\_\_\_\_ bed sheet. Continuing student every new school year, there will be a \$\_\_\_\_\_ registration fee, and every summer camp, there will be a \$\_\_\_\_\_ registration fee.

There is a \$\_\_\_\_\_ book fee and \$\_\_\_\_\_ material fee for the year. (Non-refundable)

**\*Registration, book and material fee will be based on your child's age and program enrolled, please refer to our school brochure\***

I also agree to notify the school two weeks in advance and in written form before I withdraw my child. IF NOTICE IS NOT GIVEN IN WRITING, TWO WEEK'S TUITION WILL BE DUE. Any tuition paid in advance will be prorated and returned.

### ADMISSION AGREEMENT

I, \_\_\_\_\_ (parent's name), have read my child's UCEC preschool enrollment package and fully understand the contents thereof, including the school policy and tuition schedule as well as all other relevant information about UCEC preschool, and agree to abide by the school's policies stated therein. Furthermore for the best welfare of my child, I acknowledge that as a parent of \_\_\_\_\_ (child's name), I am responsible to report my child's unusual health problem and solution or treatment in case my child may get severely sick at school. Also I understand that there is no deduction for any absences. In addition, I have read the following:

“The department of licensing agency shall have the authority to interview children or staff and to inspect and audit a child of facility records without prior consent. The licensee shall make provisions for private interviews with any child(ren) or any staff member; and for the examination of all records relating to the operation of the facility. The department of licensing agency shall have the authority to observe the physical condition of the child(ren), including condition which could indicate abuse, neglect, or inappropriate placement, and to have a licensed medical professional physically examine the child(ren).”

**I would like to enroll my child in:**

**Toddler-Option (18 mth. to 2 ½ yrs.) Program \_\_\_\_\_**

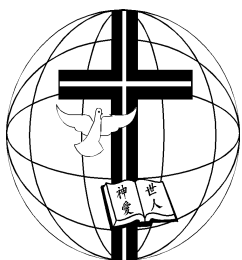
**Preschool (2 to 5 yrs.) Program \_\_\_\_\_**

**School-Age (above 5 yrs.) Program \_\_\_\_\_**

\_\_\_\_\_  
Child's Name

\_\_\_\_\_  
Parent's / Guardian Signature                      Date

\_\_\_\_\_  
Received Employee's Signature                      Date



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### 學校費用同意書

我同意在每個月的第一天支付學費 \$\_\_\_\_\_。

新生註冊費 \$\_\_\_\_\_，押金 \$\_\_\_\_\_，制服 \$\_\_\_\_\_，和床單 \$\_\_\_\_\_。

在校生每年新學期開始的註冊費 \$\_\_\_\_\_，及每年暑期營的註冊費 \$\_\_\_\_\_，

一年一次的書籍費 \$\_\_\_\_\_ 和材料費 \$\_\_\_\_\_。（書籍及材料費用是不退費的）

**\*學費和書籍費將會依照孩子的年齡和參加的課程而有所不同，請參照學校小冊子。\***

若我的孩子不再 UCEC 繼續就讀，我同意於兩個星期前填寫“退學通知單”通知校方。（若沒有填寫退學通知單，兩星期的學費將視同上課是需要支付的）任何已繳的學費將會按照上課天數退還。

### 新生註冊同意書

我 \_\_\_\_\_（家長名字），已讀過國際大使命教會附屬幼兒教育中心的人學資料。

我完全了解其中的內容，包括學校的政策、方針、規定、及繳費日期和學校其他的資料等。我願意遵守內容中的規定。再者，身為 \_\_\_\_\_（孩子名字）的家長，為了我孩子最大的利益，我將負責告知學校有關我孩子不尋常的健康問題和解決方案或治療程序。以避免我的孩子在校期間發生嚴重生病的狀況。我也了解在任何情況下的缺席都不退費。另外，我已閱讀過下列的條文通知：

“政府機關有權面談學校內的學生或教職員工，並且抽查校內學生的檔案而無需做事前通知。學校應該對與任何學生或教職員工的私下面談及檢查與學校營運的相關文件做準備。政府機關有權利對孩子身體的狀況做實際的觀察，這些狀況可能由一些因素造成的包括：虐待、惡意遺棄、不適當的處置，並且由有執照的專業醫生做身體上的檢查。”

我幫我的孩子報名：

幼幼班（十八個月到二歲半）課程 \_\_\_\_\_

幼兒園（二歲到五歲）課程 \_\_\_\_\_

幼稚園（五歲以上）課程 \_\_\_\_\_

\_\_\_\_\_ 孩子名字

\_\_\_\_\_ 父母 / 合法監護人簽名 日期

\_\_\_\_\_ 辦理人員簽名 日期